## **WomanCraft Fine Handcrafted Gifts**

## **Application & Review Information**

WomanCraft Gifts specializes in original, high quality work made by local artists. Our business is a corporation but functions as a cooperative. WomanCraft Gifts is run and operated by its Members.

WomanCraft Membership requires Board approval, working an assigned 5½ hour shift every week, participation in WomanCraft committees, and completing a 6-month probationary period. Members keep 65% of their individual in-store sales until they have successfully completed the probationary period. Thereafter, the Member payout is 68%. Occasionally additional shifts and other duties are required.

WomanCraft also accepts a limited number of Consignors. Each Consignor is assigned a Member who serves as their Consignor Representative. The Consignor Representative will verify, check in, label and properly display the new inventory. The Consignor payout is 50% of their individual instore sales.

The WomanCraft Review Committee meets once each month to determine what items are accepted into WomanCraft Gifts. New Consignor applications are only accepted during January through September. Items, the application and the application fee must be in the store by the 1<sup>st</sup> day of each month in order to be considered. The Review Committee meets on the 2<sup>nd</sup> Thursday of each month. The Review Chairperson contacts Applicants within 3 to 5 days after the meeting.

## All Applicants must:

- Be at least 18 years old.
- Submit 5 samples of each item to be reviewed.
  - o Items should differ in materials and style from what is currently in the store.
  - o Items must be made by the Applicant; original work not from kits.
  - o Items must be new/unused and no seconds.
  - o Commercial items may be used only if they clarify use of the Applicant's product or are an integral part of the design.
- Have completed all submitted items within the past 12 months.
- Clearly label and price each item ready for sale.
- Include a list of all items submitted.
- Pay a \$25 nonrefundable Application Fee.

We encourage Applicants to visit the store in order to be familiar with our current inventory and to ask any questions of the Members who are working in the store. Applicants should contact the Review Chair, Jean Wipperman, to set up an appointment for submitting their items. jeanwipperman@hotmail.com

Thank you for considering WomanCraft Fine Handcrafted Gifts

Items are due the 1<sup>st</sup> day of each month.

Review Committee meets the 2<sup>nd</sup> Thursday of each month.

## WomanCraft Fine Handcrafted Gifts Application

Name:	Date:
Address:	
Preferred Phone:	Other Phone:
Email:	Website:
How did you hear about WomanCraft?	
I am interested in joining WomanCraft Gifts as a:	
Member	
• \$25 non-refundable Application Fee	
• \$100 non-refundable one-time Joining Fee <u>payable at first orientation session</u>	
Consignor	

- \$25 non-refundable Application Fee
- Individual gross sales must total \$2,000 per year to retain consignorship
- \$10 annual renewal fee for all consignors
- Continued consignorship is at the discretion of the Board

Bring this Application along with:

- A brief description of your work, including the materials and process used
- Five (5) samples of <u>each type of work</u> to be reviewed, individually priced ready for sale
- A complete inventory of items being submitted
- \$25 Application Fee

Items for review are due by the first of each month. The Review Committee meets on the 2<sup>nd</sup>
Thursday of each month. The Review Committee will notify applicants of its decision within a few days following the meeting.

The above fees/dues, etc. are subject to change. While we make every effort to ensure that your work is not broken, damaged, or lost while at WomanCraft, accidents do happen. WomanCraft will not take responsibility for any broken, damaged, or lost work.

Thank you for considering WomanCraft Gifts.